

CHECKLIST FOR PH.D. ADMISSION

Name of the Candidate: _____ Application Ref. No. _____

Dept. _____

Documents to be submitted by candidates and arranged as per the following sequence:

Sl No	Documents	Submitted along with application (Yes /No)	Verified with the original documents (Yes/No)	Remark (if any)
1	Duly signed application form			
2	Statement of Purpose			
3	Letter of Recommendations			
4	High school/equivalent marksheet and/or certificate			
5	Higher Secondary/Equivalent Marksheet and/or Certificate			
6	Graduation final marksheet			
7	Graduation degree certificate			
8	Post-Graduation final marksheet			
9	Post-Graduation Degree Certificate			
10	Copy of qualifying exam certificate/score card and rank (GATE/UGC-CSIR-JRF/UGC-NET/INSPIRE etc) (If applicable).			
11	Copy of a valid sanction or award letter for from Funding Agency (if applicable).			
12	Undertaking for DST-Inspire (if applicable)			
13	Migration/CLC/SLC Certificate/Transfer Certificate (if available)			
14	Certificate on Proof of Date of Birth			
15	Caste Certificate (ST/SC/OBC-NC) (If Applicable; the certificate should be valid as of the last date of the application and in the central government format for applying for appointment to posts or admission to Central Educational Institutions (CEIs) under the Government of India.			
16	EWS Certificate (If Applicable; the certificate should be valid as of the last date of the application)			
17	Parental income certificate (If Applicable)			
18	PwD Certificate (If Applicable)			
19	ID proof: Aadhar Card/Passport/Driving License/Voter Card (if any)			
20	A proper Undertaking should be attached in the absence of any of the above (applicable) supporting documents.			
21	Any other supporting documents			

Signature with Date: _____

Name of Verifying Officer: _____